



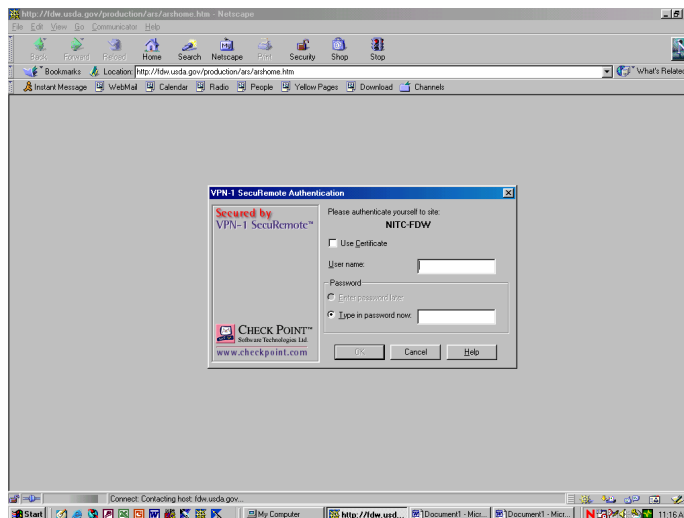
## ***BRIO***

Either click on your Internet Explorer / Netscape and go to <http://FDW.USDA.GOV> or click the “FDW-BRIO” Icon to access the financial Data Warehouse (FDW).



The system will prompt you for your SecuRemote ID and Password to gain access to NITC-FDW (SecuRemote ID is your FFIS Userid (ID should be Uppercase)/Password is the same one used for access to NFC SecuRemote).

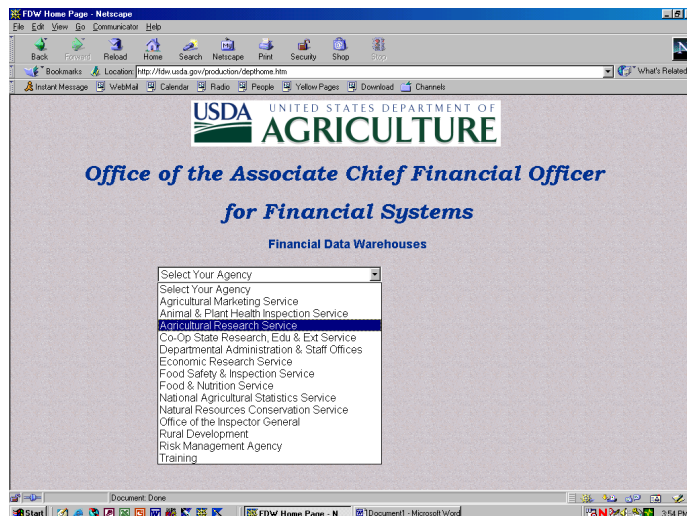
**Enter your ID and Password then press “OK” button.**



A message will appear informing you that the login was successful, hit “OK” button and a “Warning” message will appear. Read the warning message then click “OK” button.



A page will appear with “USDA, OACFO - Financial Data Warehouse”, select Agricultural Research Service from the drop-down box on the screen.



Choose a report category from the box “Choose Report Category” by clicking on the box

Choose “Spending Reports” to view the Transaction Detail Listing (TDL), “Payroll Reports” to view the Payroll Detail Listing (PDL), or “Budget Reports” to view the Object Class by Program (OCP).

